Compensation Agreement

This **Compensation Agreement** (hereinafter referred to as the “Agreement”) is entered into as of by and between , with a mailing address of (hereinafter referred to as the “Employer”) and , with a mailing address of (hereinafter referred to as the “Employee”), collectively referred to as the “Parties,” both of whom agree to be bound by this Agreement.

WHEREAS the Employer desires to retain the services of the Employee, and the Employee desires to render such services, these terms and conditions are set forth.

IN CONSIDERATION of this mutual understanding, the Parties agree to the following terms and conditions:

1. **Employment.** The Employee agrees that they shall faithfully and to the best of their ability carry out the duties and responsibilities communicated to them by the Employer. The Employee shall comply with all company policies, rules, and procedures at all times.
2. **Position.** As a , it is the duty of the Employee to perform all essential job functions and duties. From time to time, the Employer may also add other duties within the reasonable scope of the Employee’s work.
3. **Compensation.** As compensation for the services provided, the Employee shall be paid a wage of $ per and will be subject to a

 performance review. All payments will be subject to mandatory employment deductions (Social Security, Medicare, State, and Federal taxes).

1. **Benefits.** The Employee has the right to participate in any benefits plans offered by the Employer. The Employer currently offers the following benefits:

List of benefits, if applicable

Access to these benefits will only be possible after the probationary period has passed.

1. **Probationary Period.** It is understood that the first of employment constitutes a probationary period. During this time, the Employee is not eligible for paid time off or other benefits. During this time, the Employer also exercises the right to terminate employment at any time without advance notice.
2. **Paid Time Off.** Following the probationary period, the Employee shall be eligible for the following paid time off:

Vacation Sick leave and personal days off

The Employer reserves the right to modify any paid time off policies.

1. **Termination.** It is the intention of the Parties to form a long and mutually profitable relationship. However, this relationship may be terminated by either party at any time provided written notice is delivered to the other party.

The Employee agrees to return any Employer property upon termination.

1. **Non-Competition and Confidentiality.** The Employee may have access to confidential information that is the property of the Employer. The Employee is not permitted to disclose this information outside of the Employer’s company.

While working for the Employer, the Employee may not engage in any work for another employer that is related to or in competition with the Employer’s business.

The Employee is permitted to seek other employment provided that:

* + It does not detract from their ability to fulfill their duties;
	+ The Employee is not assisting another organization in competing with the Employer.

Upon termination, the Employee shall not solicit business from any of the Employer’s clients for a period of at least .

1. **Entire Agreement.** This contract represents the entire agreement between the Parties and supersedes any previous written or oral agreement. This agreement may be modified at any time, provided the written consent of both the Employer and the Employee.
2. **Legal Authorization.** The Employee agrees that they are fully authorized to work in the United States and can provide proof of this with legal documentation.
3. **Severability.** The Parties agree that if any portion of this contract is found to be void or unenforceable, it shall be struck from the record and the remaining provisions will retain their full force and effect.
4. **Governing Law.** The Parties agree that this Agreement shall be additionally governed by the laws of .

State

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

EMPLOYER

Name: Signed: Date:

EMPLOYEE

Name: Signed: Date: